

BROOKINGS COUNTY COMMISSION MEETING

Tuesday, April 22, 2008

The Brookings County Board of County Commissioners met in regular session on Tuesday, April 22, 2008, with the following members present: Emil Klavetter, Don Larson, Mary Negstad, and Deanna Santema. Dennis Falken was absent.

CALL TO ORDER

Chairperson Santema called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

CONSENT AGENDA

Chairperson Santema declared the Consent Agenda approved with no objection from the board. The Consent Agenda consisted of the agenda for the April 22, 2008 Commission Meeting, and the minutes from the April 15, 2008 Commission Meeting and the minutes from the April 9 & 15, 2008 Board of Equalization.

Welfare Matters: Case #08-039 for Rent was Denied; Case #08-038 for a County Burial was Approved.

Travel/Education: Robert Hill to attend the NACO Annual Conference in Kansas City, MO from July 11- 17, 2008; Chris Lilla & Matt Archer to attend the ProVal Users Group Conference in New Orleans, LA from September 27 to October 3, 2008; Stephanie Vogel, Kristin Trana & Krista Spence to attend the SD SHRM Annual Conference in Brookings, SD from June 4 - 6, 2008; Laurie Tangen to attend the area CFEL meeting in Madison, SD on April 25, 2008, FCS Professional Development from April 29 to May 1, 2008, and a Health Fair in Madison, SD on April 28, 2008; Arlo Jurrens & Charles Umberger to attend the Criminal Patrol Tactics for the Rural Officer course in Johnston, IA from July 20-23, 2008.

ROUTINE BUSINESS

Motion by Klavetter, seconded by Negstad to approve the following claims. Roll Call Vote: Larson "Aye," Negstad "Aye," Klavetter "Aye," Santema "Aye." Motion Carried.

A&B BUSINESS, SUPPLIES & MATERIALS \$11210.50; ACTION PROCESS SERVING, COURT CASE EXPENSE \$98.90; ADVANCE AUTO PARTS, SUPPLIES & MATERIALS \$55.80; AGFIRST FARMERS COOP, UTILITIES \$823.61; AMERICAN STAMP & MARKING, ELECTION SUPPLIES \$74.22; ANDERSON OIL, FUEL/GASOLINE \$1938.60; AT&T, UTILITIES \$187.38; BANNER ASSOCIATES, PROFESSIONAL SERVICES \$204.00; BOZIED OIL CO INC, REPAIRS AND MAINTENANCE \$138.00; BROCK WHITE COMPANY, SUPPLIES & MATERIALS \$18047.10; BREMMON, CARMEN, COURT CASE EXPENSE \$503.18; BROOKINGS AREA TRANSIT, TRANSPORTATION PROGRAM \$8000.00; BROOKINGS AUTO MALL INC, GASOLINE/VEHICLE MAINT. \$963.39; BRKGS AREA CHAMBER, TRAVEL & CONFERENCE \$105.00; BRKGS. CITY UTILITIES, TELEPHONE \$7832.93; BROOKINGS UTILITIES, UTILITIES \$309.08; BRKGS CO TREASURER, SUPPLIES &

MATERIALS \$293.00; BRKGS DAILY REGISTER, PUBLISHING \$1272.80; BRKGS DOMESTIC SHELTER, OTHERS \$1285.00; BROOKINGS PUBLIC LIBRARY, OTHERS (BRKGS. LIBRARY) \$6250.00; CENTRAL BUSINESS SUPPLY, SUPPLIES & MATERIALS \$749.65; CHEMCO INC, SUPPLIES & MATERIALS \$976.78; COOK'S RECYCLING, TELEPHONE \$297.66; COVER TO COVER, SUPPLIES & MATERIALS \$20.58; CBC INNOVIS, TELEPHONE \$27.00; DARIN'S AUTO BODY & GLASS, REPAIRS AND MAINTENANCE \$223.60; DEPT OF LABOR, AM'T HELD FOR SHERIFF TRUST \$291.74; DEUBROOK LIBRARY, OTHERS (DEUBROOK LIB.) \$2750.00; DIETRICH, DONNA K., PROFESSIONAL SERV. & FEES \$166.91; ECOLAB PEST ELIMINATION, REPAIRS AND MAINTENANCE \$63.00; EDM PUBLISHERS INC, SUPPLIES & MATERIALS \$98.78; EINSPAHR AUTO PLAZA, GASOLINE/VEHICLE MAINT. \$108.72; EKERN PLUMBING & HEATING, REPAIRS & MAINT. \$167.88; ELITE BUSINESS SYSTEM INC, REPAIRS AND MAINTENANCE \$72.00; ELKTON LIBRARY, OTHERS (ELKTON LIB.) \$3200.00; EVERIST, L.G. INC, WHEEL TAX/CONTRACT MAINT. \$3539.39; FALKEN, DENNIS, TRAVEL & CONFERENCE \$158.34; FARM & HOME PUBLISHERS, SUPPLIES & MATERIALS \$250.00; FARMER'S IMP & IRRIG, SUPPLIES & MATERIALS \$2.18; FIRST BANK & TRUST, TRAVEL & CONFERENCE \$125.86; FISHBACK INS AGENCY, SUPPLIES & MATERIALS \$75.00; FIXIT SHOP, SUPPLIES & MATERIALS \$10.50; FLORIDA MICRO, LLC, SUPPLIES & MATERIALS \$51.35; FOERSTER WHOLESALE SUPPLY, SUPPLIES & MATERIALS \$326.05; FRIEDRICH, CLIFF, FUEL/GASOLINE \$40.00; G&K SERVICES, REPAIRS & MAINT. \$779.38; GAALSWYK, TONYA, ELECTION WORKER'S \$15.00; GEORGETOWN LAW ARCP, SUPPLIES & MATERIALS \$65.00; GLOVER, ALAN, ADULT DEFENSE \$248.00; GREAT PLAINS PSYC SERVICE, PROFESSIONAL SERV. & FEES \$300.00; HAMPTON, TRAVEL & CONFERENCE \$122.00; HANSON, KATHY, TRAVEL & CONFERENCE \$24.00; HAROLD'S PRINTING, SUPPLIES & MATERIALS \$216.70; HAROLD'S PHOTO CENTERS, SUPPLIES & MATERIALS \$78.70; HARTSEL, PATRICIA J., TRANSCRIPTS (LIENABLE) \$152.00; HY-VEE FOOD STORE, SUPPLIES & MATERIALS \$10814.06; HY-VEE PHARMACY, PRESCRIPTION DRUGS \$718.36; IBM CORPORATION, DATA PROCESSING/SOFTWARE \$711.48; INSTY-PRINTS, SUPPLIES & MATERIALS \$332.48; INTEGRATED BUSINESS SOL, DATA PROCESSING/SOFTWARE \$919.50; INTER-LAKES COMM. ACTION, COMMUNITY WORKER \$750.00; JENSEN, RANDY J., TRAVEL & CONFERENCE \$10.36; KIDWILER, MARY, TRAVEL & CONFERENCE \$9.25; KNUTSON, DUANE, TRAVEL & CONFERENCE \$3.33; L&L PARTS, SUPPLIES & MATERIALS \$657.04; LARKIN CONSTRUCTION, DENTENTION CENTER \$1359.28; LEWIS & CLARK MENTAL, PROFESSIONAL SERV. & FEES \$520.00; LEXISNEXIS, PROFESSIONAL SERV. & FEES \$150.00; LINWELD, SUPPLIES & MATERIALS \$166.37; LOWE'S, SUPPLIES & MATERIALS \$186.31; MCCANN, M.E., ADULT DEFENSE \$3304.88; MCKEEVER'S VENDING, SUPPLIES & MATERIALS \$618.58; MCLEOD'S PRINT & OFFICE, SUPPLIES & MATERIALS \$337.52; MARTIN'S INC., FUEL/GASOLINE \$30069.52; MASTERCARD, TRAVEL & CONFERENCE \$481.82; MILLER, DENNIS, FUEL/GASOLINE \$82.03; MILLS PROPERTY MANAGEMENT, REPAIRS AND MAINTENANCE \$4559.57; MINNEHAHA CO. JUVENILE, JDC-MINNEHAHA COUNTY \$1300.00; MINNEHAHA CO. TREAS., MV NOTICES/TAX NOTICES \$11439.54; MISSION COFFEEHOUSE, TRAVEL & CONFERENCE \$556.00; MOBILE ELECTRONIC SERVICE, REPAIRS AND MAINTENANCE \$230.00; NAT'L ASSSOC OF SCHOOL, PROFESSIONAL SERV. & FEES \$40.00; NELSON, DARREL E., TRAVEL & CONFERENCE \$7.03; NORTHWESTERN PUBLIC SERV, UTILITIES \$4961.85; OFFICE SYSTEMS INC, SUPPLIES & MATERIALS \$160.28; OLSON & JOHNSON INTL INC, SUPPLIES & MATERIALS \$290.45; PENNINGTON COUNTY JAIL, TRANSPORT PRISONER \$213.90; PIPESTONE COUNTY, COURT CASE EXPENSE \$50.00; PLASTIC WORKS, SUPPLIES & MATERIALS \$720.00; POSTMASTER, POSTAGE REIMBURSEMENT FRO \$175.00; PRAIRIE GRAPHICS, SUPPLIES & MATERIALS \$27.00; PRINTRAK INTERNATIONAL, REPAIRS AND MAINTENANCE \$424.66; QUALIFIED PRESORT, MV NOTICES/TAX NOTICES \$712.63; QWEST, DATABASE SERVICE-US WEST \$431.70; RAZOR'S EDGE LAWCARE, REPAIRS AND MAINTENANCE \$600.50; RFD, PUBLISHING \$275.83; RADIO SHACK, SUPPLIES & MATERIALS \$49.99; RAMKOTA INN, TRAVEL & CONFERENCE \$398.99; RIBSTEIN, RICK, ADULT DEFENSE \$294.52; ROBBINS, JEFF, TRAVEL & CONFERENCE \$19.98; ROCHEL, ROBERT, TRAVEL & CONFERENCE \$12.21; RUNNING'S BIG "R", SUPPLIES & MATERIALS \$64.75; SDACC, CATASTROPHIC LEGAL \$5824.78; SD CONTINUING LEGAL, SUPPLIES & MATERIALS \$297.50; SD FEDERAL PROP. AGENCY, SUPPLIES & MATERIALS \$384.00; SHEPARDSONS HARDWARE HANK, SUPPLIES & MATERIALS \$20.80; SINAI CITY, UTILITIES \$35.00; SINAI COOP. ELEVATOR,

FUEL/GASOLINE \$2005.40; SIOUX FALLS TWO WAY RADIO, REPAIRS AND MAINTENANCE \$490.05; SIOUX VALLEY ENERGY, UTILITIES \$145.00; SMITH SUPPLIES, SUPPLIES & MATERIALS \$56.52; SOFTWARE SERVICES INC., DATA PROCESSING/SOFTWARE \$920.00; SPAN PUBLISHING INC, SUPPLIES & MATERIALS \$149.00; SPEEDY CLEANERS, RENTALS \$68.35; STATE OF SOUTH DAKOTA, REPAIR & MAINTENANCE \$47.00; STURDEVANT'S AUTO, SUPPLIES & MATERIALS \$194.92; SWIFTEL CENTER, MULTI-PLEX UPKEEP \$2500.00; 3D SPECIALTIES INC, SUPPLIES & MATERIALS \$466.12; TONSAGER, AARON, ELECTION WORKER'S \$15.00; TOWN & COUNTRY SHOPPER, PUBLISHING \$360.00; TSP INC, PROFESSIONAL SERV. & FEES \$1744.40; VANDENBERG LAW FIRM, ADULT DEFENSE \$1570.00; VERIZON BUSINESS, UTILITIES \$294.62; VERIZON WIRELESS, TELEPHONE \$242.20; VILHAUER, MITCH, TRANSPORT PRISONER \$50.00; WW TIRE SERVICE INC, REPAIRS AND MAINTENANCE \$15.00; WAGNER REAL ESTATE, INSPECTION FEES \$1100.00; WALMART COMMUNITY, SUPPLIES & MATERIALS \$154.83; WEELBORG, TIM, ELECTION WORKER'S \$15.75; WELLINGTON HEIGHTS, RENT \$142.00; WEST GROUP, AM'T HELD FOR LAW LIBRARY \$1363.08; WITCHEY, KRISTEN, TRAVEL & CONFERENCE \$42.92; XEROX CORP., REPAIRS AND MAINTENANCE \$60.66; YANKTON COUNTY TREASURER, PROFESSIONAL SERV. & FEES \$405.00; YELLOW CAB INC, GASOLINE \$106.25; WEST, NILA M., JURY & WITNESS \$10.74; KROGMAN, DEAN, JURY & WITNESS \$50.74; BJERKE, TANIA, JURY & WITNESS \$61.10; LARSON, TIMMY, JURY & WITNESS \$10.74; ADELAINE, BARBARA, JURY & WITNESS \$17.40; ANDERSON, JAN, JURY & WITNESS \$10.74; BJORKLUND, RANDY, JURY & WITNESS \$50.74; BLACHFORD, ALISSA, JURY & WITNESS \$65.54; BLACKBEAR, NIKKI, JURY & WITNESS \$11.48; COULL, MELISSA, JURY & WITNESS \$51.48; DAVIS, DEBRA, JURY & WITNESS \$51.48; ERICKSON, CARRIE, JURY & WITNESS \$10.74; ERICKSON, ELIZABETH, JURY & WITNESS \$24.80; FUHRMAN, CHAZADEE, JURY & WITNESS \$53.70; GALLO, TONYA, JURY & WITNESS \$11.48; GELDERMAN, LEE, JURY & WITNESS \$10.74; HAASETH, ESTHER, JURY & WITNESS \$11.48; HEMMER, JULIA, JURY & WITNESS \$10.74; JERZEK, VERNON, JURY & WITNESS \$50.74; KREIN, ROBERT, JURY & WITNESS \$24.80; LANGLAND, DENNIS, JURY & WITNESS \$10.74; LUZE, JORDAN, JURY & WITNESS \$17.40; LYNN, BRADLEY, JURY & WITNESS \$67.76; MAGNUS, SHARON, JURY & WITNESS \$50.74; OWENS, JASON, JURY & WITNESS \$10.74; POTAPENKO, SERHIY, JURY & WITNESS \$50.74; PRUITT, RICHARD, JURY & WITNESS \$10.74; REZAC, PHILLIP, JURY & WITNESS \$10.74; RIGGS, PATRICIA, JURY & WITNESS \$11.48; SANDER, BRIAN, JURY & WITNESS \$10.74; SCHULTZ, RICKY, JURY & WITNESS \$50.74; SUTTON-BUTLER, FEDORA, JURY & WITNESS \$12.96; WARD, DARLENE, JURY & WITNESS \$10.74; WEBSTER, SHARON, JURY & WITNESS \$17.40; WISKUR, SAM, JURY & WITNESS \$10.00; YUNGINGER, KIMBERLY, JURY & WITNESS \$21.10; L.P. SEWER, AMOUNT HELD FOR L.P. SEWE \$137.26; LAKE POINSETT, L.P. WATER PROJECT DIST. \$345.33; LAKE HENDRICKS SANIT., AM'T HELD FOR LK. HENDRIC \$290.57; BRKGS-HAMLIN SIOUX WATER, AMOUNT HELD FOR BIG SIOUX \$326.46; UPPER DEER, AMOUNT HELD FOR UPPER DEE \$100.09; GERMAN, BARBARA, JURY & WITNESS \$10.74.

Deputy Auditor, Krista Spence presented the board with the Auditor's Report.

Be it noted, the Register of Deeds Statement of Fees Collected for the month of March 2008 in the amount of \$20,811.00 was presented to the board.

Motion by Negstad, seconded by Klavetter to automatically supplement for unanticipated expenses incurred and reimbursement made to Brookings County to the Emergency Management Department in the amount of \$2,244.18 for Program Funding 2006 Citizen Corps Grant (line 22600X4295222). Roll Call Vote: Negstad "Aye," Klavetter "Aye," Larson "Aye," Santema "Aye." Motion Carried.

Nancy Flynn, of Brookings met with the board to thank them for reexamining the county's space needs and encouraged the board to continue to explore the option of purchasing the 1921

Building or another existing building. Ms. Flynn also posed questions to the board regarding funding, costs, renting options and long term goals.

Executive Director of SDSU Innovation Campus, Teresa McKnight met with the board to present and update on the building projects and landscaping.

REGULAR BUSINESS

Motion by Klavetter, seconded by Negstad to appoint Robb Loomis to the Brookings County Planning and Zoning Board for District II for a term to begin on May 6, 2008 and to expire on December 31, 2008. Roll Call Vote: Klavetter "Aye," Larson "Aye," Negstad "Aye," Santema "Aye." Motion Carried.

Zoning and Drainage Director, Robert Hill met with the board to discuss the US Census Bureau project, the Order Granting Party Status by the PUC for Xcel Energy, the Flood Plain map update, and his DAV involvement.

Deputy Director of Commission/Human Resources, Kristin Trana met with the board to discuss personnel matters, and correspondence received.

Be it noted, the board approved the following Personnel Action Notices: Promotion: Larry Jensen, Highway Superintendent at \$51,000.00; Other: Vicki Buseth as Interim Auditor; New Hire: Abbey Howell Temporary Office Assistant at \$10.00.

COMMISSIONER'S OPEN DISCUSSION

Commissioner Klavetter had no report.

Commissioner Negstad reported on the MinnDakota Wind, LLC Dedication at SDSU.

Commissioner Larson discussed the progress on the SDSU Innovation Campus.

Commissioner Santema reported on the BATA meeting, the MinnDakota Wind, LLC Dedication at SDSU, a telephone call from Bob Fishback regarding the old First Bank & Trust building, and the ECMH meeting.

ADJOURNMENT

There being no further business, Chairperson Santema declared the meeting adjourned until 8:30am Tuesday, April 29, 2008.

It is the policy of Brookings County, South Dakota, not to discriminate against the Handicapped in Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans With Disabilities Act.

Krista Spence
Deputy Auditor
Brookings County Auditor's Office

BROOKINGS COUNTY DRAINAGE BOARD MEETING

Tuesday, April 22, 2008

The Brookings County Board of County Commissioners convened as the Brookings County Drainage Board at 9:05a.m. on Tuesday, April 22, 2008, with the following members present: Emil Klavetter, Don Larson, Mary Negstad, and Deanna Santema.

Chairperson Santema Called the Brookings County Drainage Board to order.

Zoning and Drainage Director, Robert Hill discussed the drainage/retention pond issue regarding Melvin Thorne's property and spoke with the Brookings City Engineer office and would update Mr. Thorne and the board as information was received. Mr. Hill also discussed the need to have a comprehensive drainage plan in place prior to updating the Drainage Ordinance for Brookings County and the possibility of creating a citizen Drainage Board.

There being no further business, Chairperson Santema declared the meeting adjourned.

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Krista Spence
Deputy Auditor
Brookings County Auditor's Office

BROOKINGS COUNTY BOARD OF EQUALIZATION

Tuesday, April 22, 2008

The Brookings County Commission convened as the Brookings County Board of Equalization at 10:00am on Tuesday April 22, 2008, with the following members present: Emil Klavetter, Don Larson, Mary Negstad, and Deanna Santema.

Chairperson Santema called the Board of Equalization to order.

Director of Equalization, Joyce Dragseth presented information from First Lutheran Church parcel# 40235-00100-001-00 and her recommendations for changing the Tax Exempt Status.

Motion by Larson, seconded by Klavetter to add to the Tax Rolls First Lutheran Church parcel# 40235-00100-001-00 at 10% of Café value. Roll Call Vote: Larson "Aye," Negstad "Aye," Klavetter "Aye," Santema "Aye." Motion Carried.

Chairperson Santema adjourned as the Brookings County Board of Equalization.

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